

Documents Required for Opening Account for Owners' Corporations

1. Certificate of Registration issued by the Land Registry
2. Application for Registration of Owners as a Corporation and/or subsequent notice of change of particulars of office bearers of its management committee
3. Original identification documents of all office bearers of the management committee and authorized signatories and
 - Proof of Nationality, e.g. passport (if a person is not holding a Hong Kong Permanent Identity Card)
4. Address proof of all office bearers of the management committee and authorized signatories issued within 3 months (e.g. Bank statement or bills of public utilities)
5. Extract of Committee Minutes (including, a. Decision for opening account at the Bank, and, b. Authorization for appointing specified persons for handling the account opening process)

Note: Apart from the above and if required, the Bank may require customer providing other account opening information and documents.